



Minutes of Los Angeles County Chapter 4031 Board of Directors Meeting of May 9, 2011

Special note: These minutes contain time markers in parentheses. Example (0:00)

The meeting was called to order by Facilitator Jerry Hernandez at 7:08 PM. (0:00)

The roll was called. Directors present were: Jerry Hernandez, Herbert McGurk,, Alexandra Caluen, Nancy Rincon, Marilyn Tucker, Kent Lowell and Charles Edelsohn. Winnie Carnegie was a guest.

The Minutes of the previous meeting were approved (motion by Herb, second by Marilyn). (0:02)

The Treasurer's Report was presented by Herb in Reina's absence. There is a net deficit of \$4,000 so far this year. Herb explained several items contained in the report. Alexandra asked about the Sue Coggins charge. Herb assured us that she is no longer working for us or charging us. Charles pointed out that the main issue is not the details but the loss we are running and asked what we intend to do about it. Herb said there is a disparity. Jerry pointed out that we had already talked about the Treasurer's Report for five minutes. Charles asked if we can afford to continue expenditures at this rate. Herb said we have to look at our revenues and our showcases. Charles asked that we ask Reina to give us a projection for the year based on our current data. Herb agreed to mention it to her. (00:09)

Jerry reported on the K-12 Committee. Marilyn has arranged for the two professional kids to dance for our K-12 kids at the 49th street school at 10 AM on Tuesday the 31st. Marilyn will email us details. June is the end of our contract with Rudy. Jerry outlined the options of continuing at the same or other schools and with the same or other teachers. He also reported on an alternate method based on a meeting set up by Laura Harvell with Lisa Sandoval (High Desert Program) and Linda Chestnut (head of K-12). They received a two hour briefing on the program. Lisa and Linda work with local teachers and instruct the teachers to instruct the kids. They now teach grades 5 through 8. The curriculum is taught in October/November with a later follow up meeting. The school district pays the teachers to take the training. They leave training with a packet of material including a DVD of the syllabus and a step by step instruction manual. Herb asked if it would work as well in the LA environment. Jerry wants to start a pilot program in our area. Alexandra pointed out that this program is loosely based on the Pierre Dulane program in New York. Jerry will develop a one page sheet, with the help of Lisa Bartoli, to present to local schools. He foresees no expense except perhaps some materials. The training program is held in Palmdale. The question is what the teachers will take off their plates to make room. Charles suggested Jerry could use the Mad Hot Ballroom movie based on Pierre Dulane. He also raised a concern that the end result will be less than that achieved by a dance teacher such as Rudy. Four teachers per school cost \$350. Charles suggested

that we might be able to get them to do a training session in Los Angeles and that the thing to take off the teacher's plates is P.E.. Marilyn said some schools have P.E. teachers. Herb suggested bussing the teachers to Palm Desert. Alexandra asked about Rudy registering his student for the Showcase. Jerry agreed to email Rudy. (00:28)

Outreach Committee. Jerry reported that a Senior Outreach event was held at the Westwood Horizons facility. This was the third time we performed there. Alexandra reported that 70 to 80 people watched and that there were seven couples performing plus two line dances. Kelly Richardson will be taking over the Senior Outreach program. (00:30)

Alexandra reported on the Showcase Committee. She summarized the written report submitted via email. The registration form was revised for clarity. She has a volunteer who is posting the 2010 performances on You Tube. You Tube blocked the sound on two performances because of music licensing. Using the roster, Alexandra has prepared mailing lists for all the athlete groups. They have all received targeted emails. She has reserved the lighting equipment for the showcase. She has updated costs. Plans for the video are to borrow three cameras and use three camera operators and choose the best camera angle for the presentation video. She is hoping to borrow duplication equipment to use at the event in order to reduce the cost. A volunteer orientation meeting will be held at her house on May 22. She still has to send out a message on volunteering, give James the mailing list suppliers, order the wrist bands, and finalize the video equipment. She moved that any volunteer who commits to working the front desk from 3 to 6 be given free admission to the showcase and to the dance. Nancy seconded the motion. It passed. She has received two registration forms so far. She reported that there may not be enough people to cover the cost of the event. She asked whether, if there are less than ten registrations by May 29, we should delay the showcase to July 24, our next dance. Jerry asked what the impacts would be if we did so. Charles suggested we agree in principle depending on the impacts. He also asked what the impact might be on the next showcase event. Charles asked Alexandra what she recommended. She would like to continue in June anyway. Herb asked whether she has contacted the studios. She has. Charles said he agreed with Alexandra to continue with June. Marilyn asked about a studio called the Cutting Edge. No decision was stated by the Board. (00:41)

Herb reported on the Dance Committee - James sent out a request for information. He expects the tea dance to be successful. (00:42)

Kent Lowell Communications Committee - Kent reminded us that he is not the Chair of the Committee but that Livia is working well under the single point of contact approach. (00:43)

Unfinished Business - Alexandra asked that Herb report as requested at the last meeting on insurance and liability issues. Herb reported that our local Directors and Officers insurance comes up for renewal on July 7, 2011. Charles pointed out that the specific issue raised was our protection in case anyone gets sick from the food we are preparing and that his request was to see a copy of the policy, not just a pamphlet. Herb agreed to get a print out of the policy. He asked for the specific issue. Charles quoted the question raised by James Woo as to whether our insurance covers food we prepare in a manner similar to the policy James has for the dances he arranges. Charles asked that we ask our insurance company how much extra it might cost to have such coverage. Herb

agreed that the D&O policy does not provide such coverage. Charles pointed out that we have some protection by having people sign the waiver form when they enter but that probably does not cover food. Herb agreed to check on what coverage the National policy provides. Charles pointed out that food is only one issue and that if we are presenting events for pay we place the individual Board members at risk. If the policies do not provide coverage we should decide whether we want to get added coverage and he thanked Alexandra for reminding us. Nancy suggested that we just stop making food. Charles suggested that we ask for a quote from our insurance agent. (00:53)

Alexandra also raised the issue of traffic control at the dances. She pointed out that at least twenty people entered without paying at the last dance. Jerry reported that he and Charles had evolved a plan and Charles sketched the plan on the whiteboard for the Board. The plan creates a funnel to force everyone to pass a series of tables (for members, non-members, teachers) to get to the single point of entry with a security director to check for a stamp. The other doors remain open to one way traffic going out to comply with fire laws. The sketch is appended. The Board expressed its approval. The back doors were also discussed. Jerry suggested that James be responsible to close the south stage door after he brings his equipment in. Herb suggested that the caterer be responsible to close the north stage door after the food is brought in. (01:02)

Marilyn asked about whether teachers pay to enter. Alexandra said that it has been our unwritten policy that professional do not pay. Charles pointed out that beyond payment it is even more important that we get teachers to be identified, sign in and sign the release. There is also a special deal with Lou Schreiber to allow his students in for \$15. (01:06)

Charles pointed out that there was a motion passed at the last meeting calling on the Executive Committee to meet and formulate and establish a set of criteria for Board membership and report back at the May meeting. The Committee has not met. Nancy asked who calls the Executive Committee to meet. The Chair is the President, Herb. Herb stated that the meetings scheduled have all fizzled because of scheduling problems. Herb discussed the efforts. Herb stated that the Executive Committee meeting could be an entertaining meeting. Herb will try to schedule. Alexandra suggested that all Committee meetings be held on Sundays before the dances. After discussion of specific times, Jerry suggested that the scheduling be done off line. (01:13)

New Business - Herb added the three Committees, Executive, Membership and Finance, to the agenda in response to a request from Dave. Reina is over extended and Herb will not push the Finance Committee. Alexandra asked whether anyone else is using the roster to seek volunteers. Herb agreed that volunteers are a big issue in every organization. Charles suggested that we fill out our allocation of 11 members on the Board. Jerry suggested that he help Herb by writing a description of specific positions. In response to Herb's statement that the Membership Committee is not responsible for volunteers, Charles suggested that we need a Volunteer Committee. Alexandra suggested that the Membership Committee should be contacting the members and finding out how they can help us, and be specific. Kent said that he likes the idea of seeking new Board members to fill specific needs such as the Volunteer Committee and the Membership Committee. Alexandra added that we need a new Board member to take over the position of Secretary. Herb said that would be the next email blast. (01:25)

Herb asked whether Charles had anything else to say about his email message on resigning as Secretary. Charles said that his message was to give 30 days notice of his intent to resign at the next meeting, so that the Board would have time to find a replacement. Kent asked what would convince Charles to stay. He replied that, like Kent not wanting to head the Communications Committee without a policy that allowed him to do the job, he is not interested in being Secretary without the opportunity to contribute to getting this Chapter running better through participation in the Executive Committee. Herb asked why Charles is writing such detailed minutes. Charles replied that in order to participate in the discussion he has to rely on the recording and while listening to the recording he might as well type detailed minutes.

Kent reiterated his proposal to turn the meetings upside down and have all motions voted on at the beginning of the meeting before any discussion. Kent moved that we structure the Board meeting so that, after roll call, meetings begin with votes on motions and that discussions be held afterward or in separate meetings such as lunch meetings. Alexandra seconded the motion. Herb brought up the Treasurers Report. Kent suggested that the Treasurers Report should describe where we are relative to the budget. Charles said that he did not like the motion because we are not organized enough to have side lunch meetings to prepare for votes on issues without discussion at the meetings, before voting. Kent said he did not buy Charles' assertion. He suggested that discussions be held at the end of one meeting and votes be taken at the beginning of the next meeting. The motion passed with six in favor and one (Charles) opposed. (01:41)

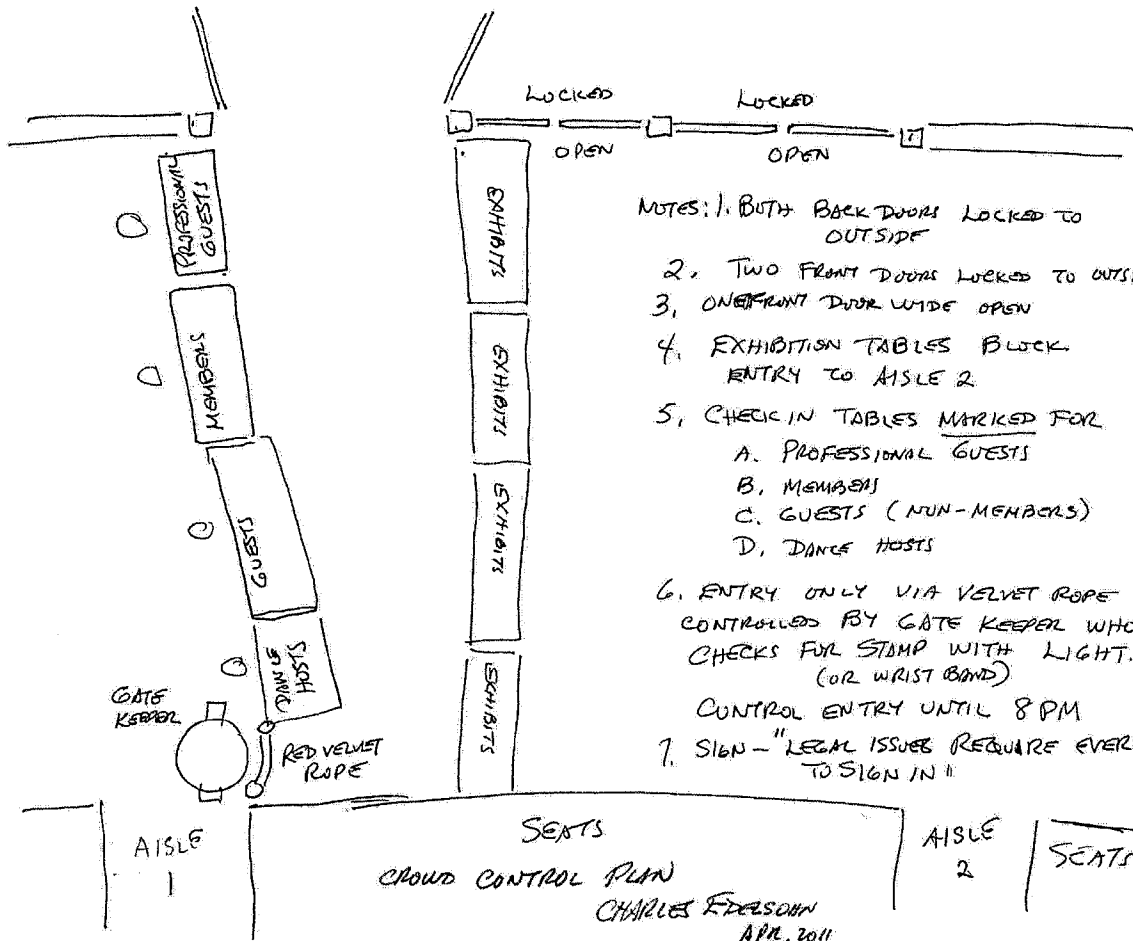
Announcements - Alexandra read the By Laws statement of what the responsibilities of the Secretary are. (01:43)

The meeting was adjourned. The next meeting will be held on June 13. The facilitator (Jerry) asked for input on what went well and what did not. Charles shared some copies of the program for the show Burn the Floor. Kent commented that the vast majority of cast members gained fame through competition. Jerry will facilitate the next meeting. (01:53)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Charles Edelsohn", with a long horizontal flourish extending to the right.

Charles Edelsohn



- NOTES:
1. BOTH BACK DOORS LOCKED TO OUTSIDE
 2. TWO FRONT DOORS LOCKED TO OUTSIDE
 3. ONE FRONT DOOR WIDE OPEN
 4. EXHIBITION TABLES BLOCK ENTRY TO AISLE 2
 5. CHECK IN TABLES MARKED FOR
 - A. PROFESSIONAL GUESTS
 - B. MEMBERS
 - C. GUESTS (NON-MEMBERS)
 - D. DANCE HOSTS
 6. ENTRY ONLY VIA VELVET ROPE CONTROLLED BY GATE KEEPER WHO CHECKS FOYL STAMP WITH LIGHT. (OR WRIST BAND)
CONTROL ENTRY UNTIL 8 PM
 7. SIGN - "LEGAL ISSUES REQUIRE EVERYONE TO SIGN IN"

SEATS
 CROWD CONTROL PLAN
 CHARLES FIDELSON
 APR, 2011