

USA DANCE L.A.C. – JUNE 13, 2011 BOARD MEETING - MINUTES

Call to order at 7:14 by meeting Facilitator Jerry Hernandez

Roll call: present were Jerry Hernandez, Herb McGurk, Nancy Rincon, Livia Squires, James Woo, Marilyn Tucker, Dave Pierce, Alexandra Caluen, Charles Edelson, Kent Lowell, and Winnie Carnegie

Acceptance of Minutes from May 9, 2011 meeting

Treasurer's Report: received by Board members via e-mail

President's Report: delivered by Herb McGurk

Motions presented for vote:

	Motions Submitted	Date & Originator	Resolution
1.	Motion that, as a matter of policy, any chapter member who approaches a BOD member expressing interest in serving on the Board, or in volunteering, or just curiosity, be invited by that Board member to attend the next Board meeting, and provided with the necessary details to do so; and that the Board member to whom the approach was made simply notify the Board that a guest will be attending.	4-11-11, AYC MT seconded	PASSED 6 in favor 2 opposed
2.	Motion that the USAD LA Chapter Board agree in principle to adopt annual local dues of \$10 per member.	5-10-11, CE	NO VOTE
	AYC moved to table . CE seconded. 7 in favor, 1 opposed		PASSED – TABLED
3.	Motion that pricing structure for all dances be set at the following without exception: \$18 for non-members, \$15 for members, and \$10 for dancers under 25 with ID	5-15-11, JH	NO VOTE
	DP moved to table . CE seconded. 7 in favor, 1 abstained		PASSED – TABLED
4.	Motion that, effective with July 24, 2011 dance, fresh food presenting a potential liability to the chapter, food service at USA Dance LAC events will consist only of prepackaged items; within a budget to be agreed upon by the Board at the June 13, 2001 BOD meeting, a notice regarding same to be published on the chapter website by June 14, 2011 and in the chapter newsletter at least once between June 14, 2011 and July 24, 2011	5-16-11, AYC	NO VOTE
	HM moved to table . MT seconded. 7 in favor, 1		PASSED –

	opposed		TABLED
5.	Motion that, as a matter of policy, minutes of BOD meetings be henceforth taken in the form recommended by National: motions made and the resolution thereof; record of actions taken not otherwise recorded in reports; action items assigned.	6-13-11, AYC NR seconded	PASSED 7 in favor 1 opposed
6.	Motion that, as a matter of policy, committee reports are to be submitted in writing in advance of BOD meetings and incorporated into the minutes for the document library	6-13-11, AYC CE seconded	PASSED 7 in favor 1 opposed
7.	Motion to accept the Dance Event Coordinator position description prepared and circulated by J. Hernandez	6-13-11, AYC	NO VOTE
	HM moved to table . DP seconded. 6 in favor, 1 opposed, 1 no record		PASSED – TABLED
8.	Resolved, that the Board is required to operate under a Financial Plan which does not predict a loss on an annual basis, which is updated quarterly, and which is reviewed at each monthly Board meeting [as amended].	6-12-11, CE KL seconded	FAILED 3 in favor 1 opposed 4 abstained
	AYC moved to table . DP seconded. 2 in favor, 5 opposed, 1 abstained		FAILED
9.	Resolved, that each Committee, and ongoing activity, submit a set of performance metrics to the Board for approval and an evaluation of performance against the metrics quarterly [as amended].	6-12-11, CE	FAILED 2 in favor 3 opposed 3 abstained
	AYC moved to table . HM seconded. 4 in favor, 2 opposed, 2 abstained		FAILED
10.	Motion to resolve that all projects, activities and/or events requiring the encumbrance of funds shall be submitted to the Board for approval with a Scope, Budget and Schedule prior to implementation.	6-12-11, JH AYC seconded	PASSED 7 in favor 1 opposed
11.	Motion to resolve that all adjustments of Scope, Budget and Schedule shall be submitted to the Board for approval prior to implementation.	6-12-11, JH HM seconded	PASSED 8 in favor
12.	Motion to resolve that all Scopes, Budgets and/or Schedules, amended or not, are final following approval.	6-12-11, JH AYC seconded	NO VOTE
	CE moved to table . NR seconded. 6 in favor, 2 opposed		PASSED – TABLED

13.	Motion - Budgets are established for a Fiscal Year. AYC moved to table . CE seconded. 6 in favor, 1 opposed, 1 abstained	6-12-11, JH	NO VOTE PASSED – TABLED
14.	Motion - Unused funds for an approved project shall not roll over to the following Fiscal Year. DP moved to table . KL seconded. 6 in favor, 2 opposed	6-12-11, JH	NO VOTE PASSED – TABLED
15.	Motion - All dance instructors will be given complimentary admission to dances, with the request that they devote at least one hour to dancing with our guests, including one mixer. Instructors must either be on a pre-approved instructor list (people we know are instructors) or provide a business card upon entrance	6-12-11, DP HM seconded	FAILED 4 in favor 4 opposed

Summary of new policies established by motions of June 2011:

Any chapter member who approaches a BOD member expressing interest in serving on the Board, or in volunteering, or just curiosity, be invited by that Board member to attend the next Board meeting, and provided with the necessary details to do so; the Board member to whom the approach was made to simply notify the Board that a guest will be attending.

Minutes of BOD meetings will henceforth be taken in the form recommended by National, including: motions made and the resolution thereof; record of actions taken, not otherwise recorded in reports; and action items assigned.

Committee reports are to be submitted in writing in advance of BOD meetings and incorporated into the minutes for the document library.

All projects, activities and/or events requiring the encumbrance of funds shall be submitted to the Board for approval with a Scope, Budget and Schedule prior to implementation.

All adjustments of Scope, Budget and Schedule shall be submitted to the Board for approval prior to implementation.

New Business:

Question of quarterly event/attendance reports requested by National for submission to BMI . HM accepted the action item to prepare and submit the quarterly reports.

Question of ASCAP/BMI performance license. JW accepted the action item to investigate and report at July meeting.

Question of updating Dance Calendar.

DP accepted the action item to update the website's social Dance Calendar.

Question of UCLA clubs partnership for promotion/mutual benefit.

DP accepted the action item to forward UCLA correspondence to the Board.

Unfinished Business:

Official acceptance of resignation of Charles Edelsohn from position of Secretary.

Official nomination of Alexandra Caluen to fill the position of Secretary through end of term.
Held to a vote, passed unanimously.

Distribution of list of incomplete action items year to date (AYC) (appended).

END OF BUSINESS, 8:25

Meeting continued with committee reports and discussions.

Additional action items:

Livia & Herb are to coordinate on Burn the Floor drawing winner information for newsletter.

Livia is to establish Document Library on new page on chapter website.

Livia is to advise board what format/size to use for photos submitted to update slideshow on home page of website.

James and Charles are to work with Reina on updated projections and P/L reports.

Charles volunteered to investigate ASCAP licensing.

Charles volunteered to continue investigating liability insurance issues.

All Committee Chairs are to prepare 2011 plans and allocation-of-funds requests (if any), for submission at July meeting.

Next meeting set for **July 11**, same time and location.

Meeting adjourned at 9:15.